

**HILLSBOROUGH COUNTY, FLORIDA
TAX COLLECTOR**

FINANCIAL STATEMENTS

As of and for the Year Ended September 30, 2020

And Reports of Independent Auditor

HILLSBOROUGH COUNTY, FLORIDA
TAX COLLECTOR
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Independent Auditor's Report

Honorable Doug Belden
Tax Collector
Hillsborough County, Florida

Report on the Financial Statements

We have audited the accompanying financial statements of the major fund and the aggregate remaining fund information of the Hillsborough County, Florida, Tax Collector (Tax Collector), as of and for the year ended September 30, 2020, and the related notes to the financial statements, which collectively comprise the Tax Collector's basic fund financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the major fund and the aggregate remaining fund of the Tax Collector as of September 30, 2020, and the changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Emphasis of a Matter

Basis of Presentation

As discussed in Note 1 to the financial statements, the accompanying fund financial statements were prepared solely for the purpose of complying with Section 218.39, *Florida Statutes* and Section 10.557(3) *Rules of the Florida Auditor General* for Local Government Entity Audits. They do not purport to and do not present fairly, the financial position of Hillsborough County, Florida as of September 30, 2020, and the changes in its financial position for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information, as listed in the table of contents, be presented to supplement the financial statements. Such information, although not a part of the financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries with management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the financial statements, and other knowledge we obtained during our audit of the financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Tax Collector's financial statements. The Schedule of Changes in the Total OPEB Liability and Related Ratios and combining financial statements listed in the Other Financial Information section of the table of the contents are presented for purposes of additional analysis and are not a required part of the financial statements.

The combining financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining financial statements are fairly stated, in all material respects, in relation to the financial statements as a whole.

The Schedule of Changes in the Total OPEB Liability and Related Ratios has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated December 15, 2020 on our consideration of the Tax Collector's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Tax Collector's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Tax Collector's internal control over financial reporting and compliance.

RSM US LLP

Tampa, Florida
December 15, 2020

FINANCIAL STATEMENTS

HILLSBOROUGH COUNTY, FLORIDA
TAX COLLECTOR
BALANCE SHEET –
GENERAL FUND

SEPTEMBER 30, 2020

Assets

Cash and cash equivalents	\$ 33,273,782
Accounts receivable	68,359
Due from other governmental agencies	31,321
Total Assets	<u><u>\$ 33,373,462</u></u>

Liabilities and Fund Balance

Liabilities:

Accounts payable	\$ 1,067,536
Wages and benefits payable	605,925
Due to Board of County Commissioners	29,136,775
Due to other governmental agencies	2,183,226
Unearned business tax collection fees	380,000
Total Liabilities	<u>33,373,462</u>

Fund balance	<u>-</u>
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Total Liabilities and Fund Balance	<u><u>\$ 33,373,462</u></u>
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HILLSBOROUGH COUNTY, FLORIDA**TAX COLLECTOR****STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE –
GENERAL FUND***YEAR ENDED SEPTEMBER 30, 2020*

Revenues

Charges for services:

Board of County Commissioners \$ 33,991,388

Other governmental agencies 5,509,429

Taxpayers 11,975,713

Interest earnings 207,037

Miscellaneous 365,780

Total revenues 52,049,347**Expenditures**

General government:

Personnel services 25,001,767

Operating expenditures 6,245,239

Capital outlay 158,886

Distribution of excess revenues to other governmental agencies 2,183,226

Total expenditures 33,589,118**Excess of revenue over expenditure** 18,460,229**Other financing uses:**Distribution of excess revenues to the Board of County Commissioners (18,460,229)**Net Change in Fund Balance** -**Fund Balance, Beginning of Year** -**Fund Balance, End of Year** \$ -

HILLSBOROUGH COUNTY, FLORIDA

TAX COLLECTOR

**STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES –
AGENCY FUNDS**

SEPTEMBER 30, 2020

Assets

Cash and cash equivalents	\$ 15,542,538
Accounts receivable	2,029,489
Total assets	<u><u>\$ 17,572,027</u></u>

Liabilities

Due to individuals	\$ 3,236,237
Deposits	118,295
Due to other governmental agencies	14,217,495
Total liabilities	<u><u>\$ 17,572,027</u></u>

HILLSBOROUGH COUNTY, FLORIDA

TAX COLLECTOR

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2020

Note 1—Summary of significant accounting policies

The following is a summary of the significant accounting principles and policies used in the preparation of the accompanying financial statements.

Financial Reporting Entity – The Hillsborough County, Florida, Tax Collector (the “Tax Collector”) is a separate constitutional officer as provided by Article VIII, Section 1, of the Constitution of the State of Florida, and the Home Rule Charter adopted by the people of Hillsborough County, Florida (the “County”). For financial reporting purposes, the Tax Collector is deemed to be a part of the primary government of the County and, therefore, is included as such in the Hillsborough County, Florida Comprehensive Annual Financial Report.

Measurement Focus, Basis of Accounting, and Financial Statement Presentation – These financial statements include the General Fund and Agency Funds of the Tax Collector’s office. The accompanying financial statements were prepared for purposes of complying with Section 218.39(2), *Florida Statutes*, and Chapter 10.550, *Rules of the Auditor General-Local Governmental Entity Audits* (the “Rules”), which require the Tax Collector to only present fund financial statements.

The Tax Collector utilizes the following fund types:

- *The General Fund*, a major governmental fund, is used to account for all revenues and expenditures applicable to the general operations of the Tax Collector that are not required either legally or by accounting principles generally accepted in the United States of America to be accounted for in another fund.
- *The Agency Funds*, fiduciary funds, are custodial in nature and do not involve measurement of results of operations (assets equal liabilities). The Agency Funds are used: (1) to account for collection of registrations and titles for vehicles, vessels, and mobile homes and driver license transactions and the subsequent distribution of those receipts to the State of Florida, and (2) to account for the collection and distribution of property and tangible personal property taxes, business taxes, tourist development taxes, birth certificates, hunting and fishing licenses, vehicle for hire licenses and concealed weapons licenses.

Basis of accounting refers to when revenues and expenditures are recognized in the accounts and reported in the financial statements. Basis of accounting refers to the timing of the measurements made, regardless of the measurement focus applied.

The modified accrual basis of accounting is followed by the General Fund. Under the modified accrual basis of accounting, revenues are recognized when they become both measurable and available to finance expenditures of the current period. Expenditures are recorded when the liability is incurred, except for accumulated sick and vacation pay, which are not recorded until paid.

Charges for services on the collection of property taxes are recognized as revenue in the fiscal year for which taxes are levied, provided they are collected within 60 days after the end of the fiscal year.

Certain other miscellaneous revenues are recorded as revenues when received because they are generally not measurable until actually received.

The full accrual basis of accounting is used by agency funds. Since agency funds do not show revenues or expenditures, a measurement focus is not applicable for agency funds.

HILLSBOROUGH COUNTY, FLORIDA
TAX COLLECTOR
NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2020

Note 1—Summary of significant accounting policies (continued)

Property Tax Collections – Chapter 197, *Florida Statutes*, governs property tax collections.

- *Current Taxes* – All property taxes become due and payable on November 1 and are delinquent on April 1 of the following year. Discounts of 4%, 3%, 2% and 1% are allowed for early payment in November through February, respectively.
- *Unpaid Taxes-Sale of Tax Certificates* – The Tax Collector advertises, as required by *Florida Statutes*, then sells tax certificates on all real property for unpaid taxes. Certificates not purchased are issued to the County. Any person owning real property upon which a tax certificate has been sold may redeem the real property by paying the Tax Collector the face amount of the tax certificate plus interest and other costs.
- *Tax Deeds* – The owner of a tax certificate may, after two years when the taxes have been delinquent (after April 1), file an application for tax deed sale. The County, as a certificate owner, is required to exercise similar procedures two years after taxes have been due (November 1). Tax deeds are issued to the highest bidder for the property, which is sold at public auction. The Clerk of the Circuit Court of the County administers these sales.

Cash and Cash Equivalents – Cash and cash equivalents consist of bank checking and savings accounts, carried at cost, and an investment in State Board of Administration's ("SBA") Florida PRIME, which is presented at amortized cost.

Prepaid Items – The cost of prepaid items is recorded as an expenditure at the time it is acquired, which is in accordance with the purchase method.

Unearned business tax collection fees – The Tax Collector charges business tax collection fees based on an estimate of the cost of billing and collection of the annual business taxes. The Tax Collector defers recognition of the business tax collection fees it receives until distribution of the business tax occurs. The fees are recognized as revenue in the following fiscal year when the costs to collect and distribute these taxes are incurred.

Compensated Absences – In accordance with Governmental Accounting Standards Board ("GASB") Statement No. 16, *Accounting for Compensated Absences*, the Tax Collector determines the liability for compensated absences, as well as certain other salary-related costs associated with the payment of compensated absences that are recorded and reported by the County in the governmental activities column of the government-wide financial statements. Vacation leave is accrued as a liability as the benefits are earned by the employees. Sick leave is accrued as a liability as the benefits are earned by the employees, but only to the extent that it is probable that the Tax Collector will compensate the employees for the benefits through cash payments at termination or retirement.

The Tax Collector's sick leave termination payments are to be made under two conditions. Compensation for employees who elected to stay in "Sick Plan A" at February 2, 1997 includes a sick leave payment at termination for all hours of sick time accrued up to 480 hours and half of the sick time accrued over 960 hours. Compensation for current employees who elected "Sick Plan B" are eligible to receive a sick leave payment at termination for the unused sick leave hours in "Sick Plan A" as of February 2, 1997, with payment for each hour of sick time accrued up to 480 hours. A liability is recorded for each employee hired before February 2, 1997 who has a termination payment under Sick Plan A or Sick Plan B. Employees in Plan B hired after February 2, 1997 will not receive a sick leave payment at termination, so no liability is recorded for these employees.

HILLSBOROUGH COUNTY, FLORIDA
TAX COLLECTOR
NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2020

Note 1—Summary of significant accounting policies (continued)

The compensated absences liability also includes other salary-related costs incrementally associated with the payment of compensated absences such as the Tax Collector's share of Social Security and Medicare taxes.

Distribution of Excess Revenues – Florida Statutes provide that the excess of the Tax Collector's fee revenue over expenditures is to be distributed to each governmental agency in the same proportion as the fees paid by the governmental agency bear to total fee income received by the Tax Collector. The amount of undistributed excess fees at the end of the fiscal year is reported as amounts due to the Board of County Commissioners and due to other governmental agencies; the transfer and distribution of total excess fees are reported as other financing uses and expenditures, respectively. Distributions to other government agencies represent a reduction of current financial resources and are therefore recorded in expenditures.

Pension and Other Postemployment Benefits ("OPEB") Disclosures – The Tax Collector accounts for its pension and postemployment benefits other than pensions as provided in Notes 6 and 7, respectively.

Use of Estimates – The preparation of financial statements requires management to make use of estimates that affect reported amounts. Actual results could differ from estimates.

Note 2—Cash and cash equivalents

The Tax Collector's policy is to follow the guidelines in Section 219.075, *Florida Statutes*, regarding the deposit of funds received and the investment of surplus funds. Sections 219.075 and 218.415, *Florida Statutes*, authorize the Tax Collector to invest in the SBA pool or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act; Securities and Exchange Commission ("SEC") registered money market funds with the highest credit quality rating from a nationally recognized rating agency; direct obligations of the United States Treasury; federal agencies and instrumentalities, or interest-bearing time deposits and savings accounts held in federal or state-chartered banks and savings and loan associations doing business in Florida, provided that any such deposits are secured by collateral as may be prescribed.

At September 30, 2020, cash and cash equivalents included \$23,376,891 of cash on hand and cash deposited in banks and \$25,439,429 invested in SBA Florida PRIME. The bank balances were \$22,985,621 for deposits. Bank deposits are insured by the Federal Deposit Insurance Corporation or covered by the State of Florida collateral pool, a multiple-financial institution pool with the ability to assess its members for collateral shortfalls if a member institution fails.

Florida PRIME is not registered with the SEC as an investment company, but nevertheless has a policy that it will, and does, operate as a qualifying external investment pool. Thus, this pool operates essentially as a money market fund. Florida PRIME has a Standard & Poor's rating of AAAM at September 30, 2020 and is measured at amortized cost. There are currently no limitations as to the frequency of redemptions; however, Florida PRIME has the ability to impose restrictions on withdrawals should a material event occur. Detailed information on the withdrawal restrictions that may be imposed and Florida PRIME's responsibilities should such an event occur is described in Section 218.409(8)(a), *Florida Statutes*.

HILLSBOROUGH COUNTY, FLORIDA

TAX COLLECTOR

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2020

Note 3—Capital assets

The tangible and intangible personal property used by the Tax Collector is reported as capital assets in the statement of net position as part of the financial statements of the County. Upon acquisition, such assets are recorded as expenditures in the General Fund and are capitalized at cost in the capital assets accounts of the County. The Tax Collector maintains custodial responsibility for the capital assets used by its office.

Note 4—Accounts payable

Accounts payable in the General Fund are due to various vendors. Accounts payable in the agency funds are primarily tax certificates.

Note 5—Accumulated compensated absences

The amount of vested accumulated compensated absences payable based upon the Tax Collector's annual leave and sick leave policy is reported as a liability in the statement of net position in the County's financial statements. The change in accumulated compensated absences during the year ended September 30, 2020, is as follows:

Beginning balance, October 1, 2019	\$ 1,298,503
Additions	1,016,903
Reductions	(892,273)
Ending balance, September 30, 2020	<u>\$ 1,423,133</u>

Note 6—Retirement plan

Plan Description – The Tax Collector's employees participate in the Florida Retirement System ("FRS"). As provided by Chapters 121 and 112, *Florida Statutes*, the FRS provides two cost-sharing, multiple-employer defined benefit plans administered by the Florida Department of Management Services, Division of Retirement, including the FRS Pension Plan ("Pension Plan"), and the Retiree Health Insurance Subsidy ("HIS Plan"). Under Section 121.4501, *Florida Statutes*, the FRS also provides a defined contribution plan ("Investment Plan") alternative to the FRS Pension Plan, which is administered by the State Board of Administration.

As a general rule, membership in the FRS is compulsory for all employees working in a regularly established position for a state agency, county government, district school board, state university, community college or a participating city or special district within the State of Florida. The FRS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. Benefits are established by Chapter 121, *Florida Statutes*, and Chapter 60S, Florida Administrative Code. Amendments to the law can be made only by an act of the Florida Legislature.

HILLSBOROUGH COUNTY, FLORIDA
TAX COLLECTOR
NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2020

Note 6—Retirement plan (continued)

Benefits under the Pension Plan are computed on the basis of age, average final compensation and service credit. For Pension Plan members enrolled before July 1, 2011, Regular class members who retire at or after age 62 with at least 6 years of credited service, or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 1.6% of their final average compensation based on the 5 highest years of salary, for each year of credited service. Vested members with less than 30 years of service may retire before age 62 and receive reduced retirement benefits. Senior Management Service class members who retire at or after age 62 with at least 6 years of credited service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 2.0% of their final average compensation based on the 5 highest years of salary for each year of credited service. Elected Officers' class members who retire at or after age 62 with at least 6 years of credited service or 30 years of service regardless of age are entitled to a retirement benefit payable monthly for life, equal to 3.0% (3.33% for judges and justices) of their final average compensation based on the five highest years of salary for each year of credited service. Substantial changes were made to the Pension Plan during fiscal year 2011, affecting new members enrolled on or after July 1, 2011 by extending the vesting requirement to 8 years of credited service and increasing normal retirement to age 65 or 33 years of service regardless of age. Also, the final average compensation for these members is based on the 8 highest years of salary.

Funding Policy – All enrolled members of the FRS Pension Plan are required to contribute 3.0% of their salary to the FRS. In addition to member contributions, governmental employers are required to make contributions to the FRS based on state-wide contribution rates. The employer contribution rates by job class, during the following periods, were as follows:

Employee Class or Plan	Percentage of Covered Payroll	
	October 1, 2019 - June 30, 2020	July 1, 2020- September 30, 2021
Regular	8.47%	10.00%
Elected Officers	48.82%	49.18%
Senior Management Service	25.41%	27.29%
DROP	14.60%	16.98%

During the fiscal year ended September 30, 2020, the Tax Collector contributed to the plan an amount equal to 10.3% of covered payroll.

The HIS Plan provides a monthly benefit to assist retirees in paying their health insurance costs and is administered by the Florida Department of Management Services, Division of Retirement. Eligible retirees and beneficiaries receive a monthly health insurance subsidy payment of \$5 for each year of creditable service, with a minimum payment of \$30 and a maximum payment of \$150 per month. The HIS Plan is funded by required contributions from FRS participating employees as set forth by the Florida Legislature, based on a percentage of gross compensation for all active FRS members.

HILLSBOROUGH COUNTY, FLORIDA
TAX COLLECTOR
NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2020

Note 6—Retirement plan (continued)

In addition to the above benefits, the FRS administers a Deferred Retirement Option Program ("DROP"). This program allows eligible members to defer receipt of monthly retirement benefit payments while continuing employment with a FRS employer for a period not to exceed 60 months after electing to participate. Deferred monthly benefits are held in the FRS Trust Fund and accrue interest. There are no required contributions by DROP participants.

For those members who elect participation in the Investment Plan, rather than the Pension Plan, vesting occurs at one year of service. These participants receive a contribution for self-direction in an investment product with a third-party administrator selected by the State Board of Administration. Employer and employee contributions, including amounts contributed to individual member's accounts, are defined by law, but the ultimate benefit depends in part on the performance of investment funds. Benefit terms, including contribution requirements, for the Investment Plan are established and may be amended by the Florida Legislature. The Investment Plan is funded with the same employer and employee contribution rates that are based on salary and membership class (Regular, Elected Officers, etc.), as the FRS defined benefit plan. Contributions are directed to individual member accounts, and the individual members allocate contributions and account balances among various approved investment choices. Costs of administering plan, including the FRS Financial Guidance Program, are funded through an employer contribution of 0.06% of payroll and by forfeited benefits of plan members.

The Tax Collector recognizes pension expenditures in an amount equal to amounts paid to the Pension Plan, the HIS Plan, and the Investment Plan, totaling approximately \$1,113,000, \$274,000 and \$307,000, respectively, for the fiscal year ended September 30, 2020. The Tax Collector's payments for the Pension Plan and the Investment Plan after June 30, 2020, the measurement date used to determine the net pension liability associated with the Pension Plan and HIS Plan, amounted to approximately \$547,000. The Tax Collector is not legally required to and does not accumulate expendable available resources to liquidate the retirement obligation related to its employees. Accordingly, the net pension liability and associated deferred outflows and deferred inflows are presented in the governmental activities column on the government-wide financial statements of the County.

The State of Florida annually issues a publicly available financial report that includes financial statements and required supplementary information for the FRS. The latest available report may be obtained by writing to the State of Florida Division of Retirement, Department of Management Services, P.O. Box 9000, Tallahassee, Florida 32315-9000. That report may be viewed on the Florida Department of Management Services website located at www.dms.myflorida.com/workforce_operations/retirement/publications.

HILLSBOROUGH COUNTY, FLORIDA

TAX COLLECTOR

NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2020

Note 7—Other Postemployment Benefits

Plan Description – The Tax Collector offers a single-employer postretirement healthcare defined benefit plan administered by the Tax Collector. Pursuant to the provisions of Section 112.0801, *Florida Statutes*, former employees and eligible dependents who retire from the Tax Collector may continue to participate in the Tax Collector’s fully insured health and hospitalization plans for medical and prescription drug coverage. For the Postemployment Healthcare benefits Plan, benefit terms of the Tax Collector are established and may be amended through the Tax Collector’s office. The Plan’s funding policy is “pay-as-you-go” and does not use a trust.

Benefits Provided – The Tax Collector subsidizes the premium rates paid by retirees by allowing them to participate in the plans at reduced or blended group (implicitly subsidized) premium rates for both active and retired employees. These rates provide an implicit subsidy for retirees because, on an actuarial basis, their current and future claims are expected to result in higher costs to the plan on average than those of active employees. In addition to the implicit subsidy, the Tax Collector provides a premium stipend of \$5 for each year of service, with a maximum of 30 years. The stipend is payable to retirees ages 55 to 65. Participants have to be eligible for and take medical coverage at retirement to receive the stipend. Also, retirees are required to enroll in the Federal Medicare program for primary coverage as soon as they are eligible. The number of participants within the benefit plan as of September 30, 2020, are as follows:

Inactive employees or beneficiaries currently receiving benefit payments	14
Inactive employees entitled to but not yet receiving benefit payments	-
Active employees	350
	<u>364</u>

Actuarial Assumptions and Other Inputs – The total OPEB liability in the September 30, 2020 actuarial valuation was determined using the following actuarial assumptions and other inputs, using the entry age normal cost actuarial method, applied to all periods included in the measurement, unless otherwise specified:

Discount rate	2.21%
Payroll growth rate	4.50%
General inflation rate	2.50%
Annual healthcare cost trend rate, pre-Medicare	6.80%
Annual healthcare cost trend rate, post-Medicare	7.68%

The discount rate was based on the Bond Buyer GO 20-Bond Municipal Bond Index. Mortality rates were based on the PUBG.H-2010 Tables for employees and retirees, projected generationally with Scale MP-2018. The healthcare aging factors used in the September 30, 2020 valuation were based on results of normative data analyses, along with results from the 2013 Society of Actuaries sponsored study “Health Care Costs – From Birth to Death.”

HILLSBOROUGH COUNTY, FLORIDA
TAX COLLECTOR
NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2020

Note 7—Other Postemployment Benefits (continued)

Changes in the Total OPEB Liability presented in the governmental activities column on government-wide Statement of Net Position financial statements of the County are as follows:

	Total OPEB Liability
Balances, September 30, 2019	<u>\$ 992,635</u>
Changes recognized for the fiscal year:	
Service cost	68,439
Interest cost	27,489
Differences between expected and actual experience	(34,943)
Changes of assumptions	72,402
Contributions from the Employer	(55,598)
Net changes	<u>77,789</u>
Balances, September 30, 2020	<u><u>\$ 1,070,424</u></u>

Changes of assumptions and other inputs reflect a change in the discount rate from 2.66% as of September 30, 2019 to 2.21% as of September 30, 2020. Also included within changes of assumptions and other inputs is a change in the mortality assumption from the PUBG.H-2010 Tables for employees and retirees, projected generationally with Scale MP-2018 to the PUBG.H-2010 Tables for employees and retirees, projected generationally with Scale MP-2019.

Sensitivity of the Total OPEB Liability to Changes in the Discount Rate – The following presents the total OPEB liability of the Tax Collector, as well as what the Tax Collector's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage-point-lower or 1-percentage-point higher than the current discount rate:

	1% Decrease (1.21%)	Current Rate (2.21%)	1% Increase (3.21%)
Total OPEB Liability	<u>\$ 1,093,586</u>	<u>\$ 1,070,424</u>	<u>\$ 1,039,655</u>

Sensitivity of the Total OPEB Liability to Changes in the Healthcare Cost Trend Rates – The following presents the total OPEB liability of the Tax Collector, as well as what the Tax Collector's total OPEB liability would be if it were calculated using healthcare costs trend rates rate that is 1-percentage-point-lower or 1-percentage-point higher than the healthcare cost trend rates:

	1% Decrease (5.80% / 6.68%)	Trend Rate (6.80% / 7.68%)	1% Increase (7.80% / 8.68%)
Total OPEB Liability	<u>\$ 973,318</u>	<u>\$ 1,070,424</u>	<u>\$ 1,180,087</u>

HILLSBOROUGH COUNTY, FLORIDA
TAX COLLECTOR
NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2020

Note 7—Other Postemployment Benefits (continued)

OPEB Deferred Outflows of Resources and Deferred Inflows of Resources Related to OPEB – At September 30, 2020; the Tax Collector's deferred outflows of resources and deferred inflows of resources related to OPEB reported on the County's Statement of Net Position are from the following sources:

	Deferred Outflows	Deferred Inflows
Differences between expected and actual experience	\$ 18,841	\$ 181,485
Changes of assumptions or other inputs	114,931	32,453
	<u>\$ 133,772</u>	<u>\$ 213,938</u>

Amounts reported as deferred outflows of resources and deferred inflows of resources related to OPEB will be recognized in OPEB expense on the County's Statement of Net Position as follows:

Year ending September 30,

2021	\$ (11,437)
2022	(11,437)
2023	(11,437)
2024	(11,437)
2025	(11,437)
Thereafter	(22,981)
	<u>\$ (80,166)</u>

The Tax Collector does not issue a stand-alone financial statement for the OPEB plan.

Note 8—Commitments

The Tax Collector pays rent under operating leases for its various collection offices. These leases are cancelable if funds are not appropriated for their purpose and are not enforceable against a new administration with the exception of an operating lease agreement at one collection office. Rental expenditures under operating leases for the year ended September 30, 2020 amounted to \$540,208. The future minimum lease payments for the Tax Collector under operating leases as of September 30, 2020, are as follows:

Year ending September 30,

2021	550,591
2022	421,030
2023	428,970
2024	437,094
2025	411,217
2026-2030	206,532
	<u>\$ 2,455,434</u>

HILLSBOROUGH COUNTY, FLORIDA
TAX COLLECTOR
NOTES TO THE FINANCIAL STATEMENTS

SEPTEMBER 30, 2020

Note 8—Commitments (continued)

Licensing and Maintenance Agreement – On October 1, 2014, the Tax Collector entered into a five-year licensing and maintenance agreement with a third-party vendor of a fully integrated system for the billing, collection and administration of taxes. Effective October 1, 2019, the Tax Collector and the third-party vendor agreed to amend the original licensing and maintenance agreement for an additional five years ending September 30, 2024. The amendment provides for an annual licensing and maintenance payment of \$686,560 for the first and second year, with an annual incremental increase of 3% for each year thereafter, on the maintenance agreement anniversary date.

Note 9—Risk management

The County has established various self-insurance funds, in which the Tax Collector participates. These funds are accounted for as internal service funds in the financial statements of the County. Workers' compensation claims exceeding \$650,000 per claim are covered with specific excess insurance for the life of the claim. The County is also self-insured under sovereign immunity up to a maximum of \$200,000 per person/\$300,000 per occurrence for claims against the County involving negligence, including automobile and general liability. Negligence claims in excess of the statutory limits set forth in Section 768.28, *Florida Statutes*, can only be recovered through an act of the State of Florida Legislature. There have been no significant reductions in insurance coverage in the last year. Settled claims have not exceeded commercial coverage in the past three years. Reserves have been established at the County for both claims that have been reported but not paid and claims incurred but not reported. During the year ended September 30, 2020, the Tax Collector paid \$155,225 to the Board of County Commissioners for insurance coverage.

Note 10—Recent Events

In December 2019, a novel strain of coronavirus ("COVID-19") surfaced in Wuhan, China and has spread around the world resulting in business and social disruption. COVID-19 was declared a Public Health Emergency of International Concern by the World Health Organization of January 30, 2020. The COVID-19 pandemic has developed rapidly in 2020, with a significant number of cases. Measures taken by various governments to contain the virus have affected economic activity. The Tax Collector has taken several measures to monitor and mitigate the effects of COVID-19. Social distancing, masks, remote work, additional office cleaning and disinfecting procedures as well as temperature scanning of customers and employees at all locations, are among the many new precautions taken by our office to help stop the spread.

At this stage, the impact on our business and results has not been significant and based on our experience to date we expect this to remain the case.

The extent to which COVID-19 may impact operating activities or business results will depend on future developments, such as the emergence of new information concerning the severity of the spread of the virus and actions required to contain and treat the virus, which are highly uncertain and cannot be predicted.

REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)

HILLSBOROUGH COUNTY, FLORIDA**TAX COLLECTOR****REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)****SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE –
BUDGET AND ACTUAL – GENERAL FUND (BUDGETARY BASIS)***YEAR ENDED SEPTEMBER 30, 2020*

	Budgeted Amounts		Actual	Variance
	Original	Final	Amounts	with Final Budget Positive (Negative)
Revenues				
Charges for services:				
Board of County Commissioners	\$ 34,290,000	\$ 34,290,000	\$ 33,991,388	\$ (298,612)
Other governmental agencies	5,925,000	5,925,000	5,509,429	(415,571)
Taxpayers	12,725,000	12,725,000	11,975,713	(749,287)
Interest earnings	300,000	300,000	207,037	(92,963)
Miscellaneous	265,000	265,000	365,780	100,780
Total revenues	53,505,000	53,505,000	52,049,347	(1,455,653)
Expenditures				
General government:				
Personnel services	26,538,146	26,538,146	25,001,767	1,536,379
Operating expenditures	6,673,688	6,673,688	6,245,239	428,449
Capital outlay	201,731	201,731	158,886	42,845
Total expenditures	33,413,565	33,413,565	31,405,892	2,007,673
Excess of revenue over expenditure	20,091,435	20,091,435	20,643,455	552,020
Other Financing Uses:				
Distribution of excess revenues:				
Board of County Commissioners	18,082,292	18,082,292	18,460,229	(377,937)
Other governmental agencies	2,009,143	2,009,143	2,183,226	(174,083)
Total other financing uses	20,091,435	20,091,435	20,643,455	(552,020)
Net change in fund balance	-	-	-	-
Fund balance, beginning of year	-	-	-	-
Fund balance, end of year	\$ -	\$ -	\$ -	\$ -

See note to Schedule of Revenue, Expenditures, and Changes in Fund Balance –
Budget and Actual – General Fund

HILLSBOROUGH COUNTY, FLORIDA

TAX COLLECTOR

REQUIRED SUPPLEMENTARY INFORMATION (UNAUDITED)

NOTE TO SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – BUDGET AND ACTUAL – GENERAL FUND (BUDGETARY BASIS)

SEPTEMBER 30, 2020

Budgetary requirement

Expenditures are controlled by appropriations in accordance with the budget requirements set forth in the *Florida Statutes*. The budgeted revenues and expenditures, reported in the Schedule of Revenues, Expenditures, and Changes in Fund Balance – Budget and Actual – General Fund, are required supplementary information reflecting all approved amendments.

On or before August 1 of each year, the Tax Collector submits an operating budget for the General Fund to the Florida Department of Revenue (the “Department”) and the Hillsborough County, Florida, Board of County Commissioners (the “Board”). The Department examines the budget and returns it to the Tax Collector with rulings thereon. The Tax Collector revises the budget as required and resubmits it to the Department for final approval. After final approval, no reductions or increases are permitted without the approval of the Department.

Budgetary control is maintained at the major object code level of the Tax Collector’s departments. Budgetary changes within the major object expenditure categories are made at the discretion of the Tax Collector. Appropriations lapse at the end of the fiscal year to the extent they have not been expended.

Distribution of Excess Revenues to Other Government Agencies – There is a difference between the budgetary basis of accounting and the financial statement basis of accounting for the treatment of excess fee distributions to entities outside of the County’s reporting entity. On a budgetary basis, distributions of excess fees through this fund are reported as other financing uses. For financial statement purposes, these distributions are reported as expenditures because there is a reduction in financial resources of the County.

The following table reconciles the difference in those certain amounts between the statement and the schedule:

	Distribution of Excess Revenues to Other Governmental		
	Budgetary Basis	GAAP Basis Financials	
Total expenditures	\$ 31,405,892	\$ 2,183,226	\$ 33,589,118
Total other financing uses	(20,643,455)	2,183,226	(18,460,229)

OTHER FINANCIAL INFORMATION

HILLSBOROUGH COUNTY, FLORIDA**TAX COLLECTOR****SUPPLEMENTARY INFORMATION (UNAUDITED)****SCHEDULE OF CHANGES IN THE TOTAL OPEB LIABILITY AND RELATED RATIOS***SEPTEMBER 30, 2020*

	2020	2019	2018
Total OPEB Liability			
Service cost	\$ 68,439	\$ 64,377	\$ 66,557
Interest cost	27,489	45,059	39,811
Changes of benefit terms	-	-	-
Differences between expected and actual experiences	(34,943)	(126,006)	26,071
Changes of assumptions	72,402	59,756	(23,968)
Benefit payments	(55,598)	(127,003)	(117,294)
Net change in total OPEB liability	77,789	(83,817)	(8,823)
Total OPEB liability, beginning	992,635	1,076,452	1,085,275
Total OPEB liability, ending	\$ 1,070,424	\$ 992,635	\$ 1,076,452
Covered payroll	\$ 16,263,431	\$ 16,087,700	\$ 16,110,532
Total OPEB liability as a percentage of covered payroll	6.58%	6.17%	6.68%

Notes to Schedule of Changes in Total OPEB Liability and Related Ratios

Funding Policy – The Plan’s funding policy is “pay-as-you-go” and does not accumulate assets within a trust to pay related benefits.

Changes of Benefit Terms – During the fiscal year, there were no changes of benefits provided. Amounts presented do not include changes in benefit terms prior to October 1, 2017, as data was not available under GASB 75.

Changes of Assumptions – Changes of assumptions and other inputs reflect a change in the discount rate from 2.66% as of September 30, 2019 to 2.21% as of September 30, 2020. Also included within changes of assumptions and other inputs is a change in the mortality assumption from the PUBG.H-2010 Tables for employees and retirees, projected generationally with Scale MP-2018 to the PUBG.H-2010 Tables for employees and retirees, projected generationally with Scale MP-2019. Amounts presented do not include changes in benefit terms prior to October 1, 2017, as data was not available under GASB 75.

HILLSBOROUGH COUNTY, FLORIDA**TAX COLLECTOR****COMBINING STATEMENT OF FIDUCIARY ASSETS AND LIABILITIES –
AGENCY FUNDS***SEPTEMBER 30, 2020*

	Tax and License Fund	Motor Vehicle Fund	Total All Agency Fund
Assets			
Cash and cash equivalents	\$ 11,968,319	\$ 3,574,219	\$ 15,542,538
Accounts receivable	1,955,330	74,159	2,029,489
Total assets	<u>\$ 13,923,649</u>	<u>\$ 3,648,378</u>	<u>\$ 17,572,027</u>
Liabilities			
Due to individuals	\$ 3,204,383	\$ 31,854	\$ 3,236,237
Deposits	118,295	-	118,295
Due to other governmental agencies	10,600,971	3,616,524	14,217,495
Total liabilities	<u>\$ 13,923,649</u>	<u>\$ 3,648,378</u>	<u>\$ 17,572,027</u>

HILLSBOROUGH COUNTY, FLORIDA**TAX COLLECTOR****COMBINING STATEMENT OF CHANGES IN ASSETS AND LIABILITIES –
AGENCY FUNDS***YEAR ENDED SEPTEMBER 30, 2020*

	Balance October 1, 2019	Additions	Deductions	Balance September 30, 2020
Tax and License Fund				
Assets:				
Cash and cash equivalents	\$ 9,790,338	\$ 3,704,714,823	\$ 3,702,536,842	\$ 11,968,319
Accounts receivable	2,004,549	527,053,916	527,103,135	1,955,330
Total assets	<u>\$ 11,794,887</u>	<u>\$ 4,231,768,739</u>	<u>\$ 4,229,639,977</u>	<u>\$ 13,923,649</u>
Liabilities:				
Accounts payable	\$ 1,438,058	\$ 1,292,740,348	\$ 1,290,974,023	\$ 3,204,383
Deposits	124,616	1,509,236	1,515,557	118,295
Due to other governmental agencies	10,232,213	3,126,613,070	3,126,244,312	10,600,971
Total liabilities	<u>\$ 11,794,887</u>	<u>\$ 4,420,862,654</u>	<u>\$ 4,418,733,892</u>	<u>\$ 13,923,649</u>
Motor Vehicle Fund				
Assets:				
Cash and cash equivalents	\$ 3,499,922	\$ 295,955,386	\$ 295,881,089	\$ 3,574,219
Accounts receivable	76,655	4,460,013	4,462,509	74,159
Total assets	<u>\$ 3,576,577</u>	<u>\$ 300,415,399</u>	<u>\$ 300,343,598</u>	<u>\$ 3,648,378</u>
Liabilities:				
Accounts payable	\$ 18,340	\$ 1,090,715	\$ 1,077,201	\$ 31,854
Due to other governmental agencies	3,558,237	173,022,160	172,963,873	3,616,524
Total liabilities	<u>\$ 3,576,577</u>	<u>\$ 174,112,875</u>	<u>\$ 174,041,074</u>	<u>\$ 3,648,378</u>
Total – Agency Funds				
Assets:				
Cash and cash equivalents	\$ 13,290,260	\$ 4,000,670,209	\$ 3,998,417,931	\$ 15,542,538
Accounts receivable	2,081,204	531,513,929	531,565,644	2,029,489
Total assets	<u>\$ 15,371,464</u>	<u>\$ 4,532,184,138</u>	<u>\$ 4,529,983,575</u>	<u>\$ 17,572,027</u>
Liabilities:				
Accounts payable	\$ 1,456,398	\$ 1,293,831,063	\$ 1,292,051,224	\$ 3,236,237
Deposits	124,616	1,509,236	1,515,557	118,295
Due to other governmental agencies	13,790,450	3,299,635,230	3,299,208,185	14,217,495
Total liabilities	<u>\$ 15,371,464</u>	<u>\$ 4,594,975,529</u>	<u>\$ 4,592,774,966</u>	<u>\$ 17,572,027</u>

SUPPLEMENTARY REPORTS

**Report on Internal Control over Financial Reporting and on
Compliance and Other Matters Based on an Audit of Financial Statements Performed
In Accordance with *Government Auditing Standards***

Independent Auditor's Report

The Honorable Doug Belden
Tax Collector
Hillsborough County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the major fund and the aggregate remaining fund information of the Hillsborough County, Florida Tax Collector (the Tax Collector), as of and for the year ended September 30, 2020, and the related notes to the financial statements, and have issued our report thereon dated December 15, 2020. Our report included an emphasis of matter paragraph to reflect that these financial statements were prepared to comply with Section 218.39, *Florida Statutes*, and Chapter 10.557(3), *Rules of the Auditor General for Local Governmental Entity Audits* and are intended to present the financial position, the changes in financial position and, where applicable, the cash flows of each fund of the Tax Collector.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Tax Collector's internal control over financial reporting (internal control) as a basis for designing the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Tax Collector's internal control. Accordingly, we do not express an opinion on the effectiveness of the Tax Collector's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Tax Collector's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

RSM VS LLP

Tampa, Florida
December 15, 2020

**Independent Auditor's Management Letter in Accordance with the
Rules of the Auditor General of the State of Florida**

Honorable Doug Belden
Tax Collector
Hillsborough County, Florida

Report on the Financial Statements

We have audited the financial statements of the Hillsborough County, Florida Tax Collector (the Tax Collector), as of and for the fiscal year ended September 30, 2020, and have issued our report thereon dated December 15, 2020, which was prepared to comply with State of Florida reporting requirements.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, *Rules of the Auditor General*.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Accountant's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated December 15, 2020, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., *Rules of the Auditor General*, requires that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. There were no recommendations made in the preceding annual financial report.

Official Title and Legal Authority

Section 10.554(1)(i)4., *Rules of the Auditor General*, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. The name and legal authority is disclosed in note 1 of the financial statements.

Financial Management

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Additional Matters

Section 10.554(1)(i)3., *Rules of the Auditor General*, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Tax Collector, and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

RSM VS LLP

Tampa, Florida
December 15, 2020

**Independent Accountant's Report on Compliance with
Local Government Investment Policies**

Honorable Doug Belden
Tax Collector
Hillsborough County, Florida

We have examined the Hillsborough County, Florida Tax Collector's (Tax Collector) compliance with the local government investment policy requirements of Section 218.415, *Florida Statutes*, during the year ended September 30, 2020. Management is responsible for the Tax Collector's compliance with those requirements. Our responsibility is to express an opinion on the Tax Collector's compliance with the specified requirements based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the Tax Collector complied, in all material respects, with the specified requirements referenced above. An examination involves performing procedures to obtain evidence about whether the Tax Collector complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risk of material noncompliance, whether due to fraud or error. We believe that our examination provides a reasonable basis for our opinion.

Our examination does not provide a legal determination on the Tax Collector's compliance with the specified requirements.

In our opinion, the Tax Collector complied, in all material respects, with the aforementioned requirements of Section 218.415, *Florida Statutes*, during the year ended September 30, 2020.

The purpose of this report is to comply with the local investment policy requirements of Section 218.415, *Florida Statutes*, and Rules of the Auditor General.

This report is intended solely for the information and use of the Florida Auditor General, the Tax Collector, and applicable management and is not intended to be and should not be used by anyone other than these specified parties.

RSM US LLP

Tampa, Florida
December 15, 2020