



# Driver License & ID Card Document Requirements for U.S. Citizens

You must bring specific forms of proof of identification, Social Security, and residential address.

## ONE Primary Identification

Original or certified copy. No photocopies.

- U.S. Birth Certificate (Must be certified by the authorized government jurisdiction) Hospital birth certificates are not acceptable
- Valid U.S. Passport book or passport card
- Certificate of Naturalization or Citizenship, Form N-550 or Form N-570
- Certificate of Citizenship Form N-560 or Form N-561

## ONE Social Security Number

Must contain full social security number

- Original Social Security Card
- W-2 Form
- Pay Stub
- SSA-1099
- Non-SSA-1099

**Name changes must present one of the following:** a marriage certificate, court order or divorce decree. Name changes must show documents linking current name with primary identification document. **No photocopies.** If you have legally changed your name, you must obtain an updated social security card a minimum of 1 day prior to applying for a driver license or identification card.

## TWO Proofs of Florida Residential Address

Electronic notices are accepted. Please print & bring with you.

- Deed, mortgage, monthly mortgage statement, mortgage payment booklet, or residential rental/lease agreement
- Florida Voter Registration Card
- Florida Vehicle Registration or Title; Florida Boat Registration or Title (If living on a boat/houseboat)
- Automobile Payment Booklet (Must be dated within the last 30 days)
- Selective Service Card (Must be dated within the last 30 days)
- Medical or Health card and/or Medical bill (Must be dated within the last 30 days) Mail from financial institution less than two months old
- Sexual Offender/Sexual Predator/Career Offender: (Must be dated within the last 30 days) Certification of Address, section A, and the FDLE Registration form completed by the local sheriff's department
- Homeowner's and/or Automobile insurance policy or bill (Must be dated within the last 30 days)
- Employer Documentation (W-2 form or 1099 form, paycheck stub)
- A letter from a homeless shelter, transitional service provider, or half-way house verifying that the customer resides at the shelter address (Must be dated within the last 30 days)
- Utilities Bills – (Ex. Water, gas, electricity, cell phone, cable) (Must be dated within the last 30 days)
- Mail/Documents issued by Federal, State, County or City government agencies (Must be dated within the last 30 days)
- Financial Statements (Bank, credit cards or investment accounts) (Must be dated within the last 30 days)

**VETERANS requesting a veteran's designation on their license must present proof of an honorable discharge such as DD Form 2, Military Retired ID Card, DD Form 214 (copy 4, members copy), 100% Disabled Veteran Card or a verification of service letter from the VA.**

The **REAL ID Act**, is a U.S. federal law that requires certain security, validation, and processes be used when issuing a compliant state driver license or ID card. These new cards can be accepted for official purposes including boarding commercial airline flights and entering federal buildings. We understand that these requirements can be challenging. We ask for your patience to please work with us so we may help you.

**CERTIFICATION OF ADDRESS**

*(For Class E Driver License or Identification Cards Only)*

**Please submit this form to your local tax collector office or driver license service center.**

<https://www.flhsmv.gov/offices/>

Sections 322.051 and 322.08, Florida Statutes, require that applicants provide proof of residential address documents to obtain a Florida Class E driver license or identification card. Two residential address documents from the approved documents list are required. If the applicant cannot provide two approved Florida residential address documents in their name, this affidavit must be used along with the documents provided by the individual whose name is on the proof of Florida residential address documents.

| <b>A. APPLICANT INFORMATION (Person applying for a Florida Class E driver license or identification card)</b>   |      |       |          |
|---|------|-------|----------|
| Applicant Full Name   |      |       |          |
| Residential Street Address  | City | State | Zip Code |
| I certify that the information provided above is true and correct. I understand that according to Florida Law, it is a crime to knowingly make any false statement relating to the application for driver license or identification card. |      |       |          |
| Applicant Signature   |      |       | Date     |

| <b>B. CERTIFIER INFORMATION (Person providing and certifying residential proof of address)</b>   |  |
|--|--|
| Applicant Full Name  |  |
| I certify the information submitted on behalf of the above applicant is true and correct. The applicant resides at my residence at the address listed above and I am providing the following allowable proof of residence documents: |  |
| Must provide one (1) household information document with the residential address in the name of the certifier:   |  |
| <input type="checkbox"/> Deed  | <input type="checkbox"/> Mortgage Agreement  |
| <input type="checkbox"/> Recent Monthly Mortgage Statement   | <input type="checkbox"/> Rental or Lease Agreement   |
| Must provide one (1) supporting document with the residential address in the name of the certifier:  |  |
| <input type="checkbox"/> Florida Voter Registration Card   | <input type="checkbox"/> Professional license issued by a U.S. government agency   |
| <input type="checkbox"/> Selective Service card  | <input type="checkbox"/> Employer Documentation dated within last 30 days (ex. paycheck stub, W-2 form)  |
| <input type="checkbox"/> Florida Vehicle or Vessel Documentation   | <input type="checkbox"/> Insurance policy or bill for Homeowner's and/or Automobile dated within last 30 days  |
| <input type="checkbox"/> Utility bills dated within the last 30 days (ex. water, gas, electricity, telephone/cell, cable, etc.)  | <input type="checkbox"/> Documents issued by Federal, State, County or City government agencies dated within last 30 days                              |
| <input type="checkbox"/> Financial Statement dated within the last 30 days (ex. bank, credit card or investment account statements)  | <input type="checkbox"/> FDLE Registration form completed by the local sheriff's department or Department of Corrections dated within the last 30 days |
| I understand that according to Florida Law, it is a crime to knowingly make any false statement relating to application for a driver's license or identification card.   |  |
| <b>Certifier Signature</b>   | Date   |

| <b>C. NOTARY PUBLIC OR ISSUANCE PERSONNEL ACKNOWLEDGMENT</b>  |                                |            |
|---|--------------------------------|------------|
| The <b>certifier's signature</b> must be notarized or witnessed by issuance personnel when the customer is using that person's residential address documents. |                                |            |
| I hereby certify that _____ appeared before me on this ____ day of _____, 20____ and signed this form in my presence.   |                                |            |
| <b>Issuance Personnel</b>   | or <b>Notary Public</b>        | SEAL       |
| Printed Name _____  | State of _____ County of _____ |            |
| Signature _____   | Printed Name _____             |            |
| Signature _____   | Signature _____                | Exp. _____ |